

# Lighthouse Party Planner Guide/Contract

At Lighthouse, we want to incorporate creative fun & learning into your child's birthday celebration. We hope to make this a simple process in helping you customize your child's royal experience.

Birthday Person's Name: _____ Birthday Age: _____ Birthdate: _____ Boy or Girl Guardian's Name: _____ Home Address: _____ Home # _____ Alt# _____ Allergies/ Special Needs: _____	<b>Date of Party: _____ Time Booked</b> <b>Friday:</b> _____ 4pm to 6pm 6:30pm to 8:30pm <b>Saturday:</b> _____ 10am to 12pm 12:30pm to 2:30pm 3pm to 5pm 5:30pm to 7:30pm <b>2<sup>nd</sup> and 4<sup>th</sup> Sundays:</b> _____ 2:00pm to 4:pm 4:30pm to 6:30pm
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- Package A: Princess/Prince \$175.00**  
 Duration: 2 hours of gym time
- ◆ Crown/Tiara for the royal one
  - ◆ 10 party goers
  - ◆ 1 slice of pizza for each child
  - ◆ Juice box for each child
  - ◆ 2 Lighthouse staff dedicated to making sure your child is treated as royalty
  - ◆ Paper products (plates, napkins, forks, table cloth)
  - ◆ Staff will assist with cake cutting and serving refreshments as requested
  - ◆ Red Carpet

- Package B: King/Queen \$225**  
 Duration: 2 hours with obstacle course
- ◆ Crown/Tiara and scepter for the royal one
  - ◆ Planned obstacle course led by Lighthouse staff
  - ◆ 15 party goers
  - ◆ 2 slices of pizza for each child
  - ◆ Juice box for each child
  - ◆ 2 Lighthouse staff dedicated to making sure your child is treated as royalty
  - ◆ Paper products (plates, napkins, forks, table cloth)
  - ◆ Staff will assist with cake cutting and serving refreshments as requested
  - ◆ Red Carpet

**Add-on items to enhance the Royal Celebration:**

- \$12 per additional pizza
- \$2.50 for 2-liter drinks (coke or sprite) or additional juice box package
- \$7 per additional child \_\_\_\_\_
- \$25 for music provided to create a dance atmosphere
- Lighthouse T-shirts \$12 per partygoer/person \*please provide count and sizes
- \$50 additional half hour
- \$20 per hour for additional staff

Total for add-on items \$ \_\_\_\_\_

**Please Note:**

- We suggest you book your party about 1 month ahead of time.
- Select a package
- The room will be ready for you upon arrival
- If you wish to arrive more than 15 minutes prior to party, please notify us.
- Notify us if your guests have any allergies or special needs ahead of time.
- An additional fee is charged for custom time slots

Date Booked: \_\_\_\_\_  
 Party Fee: \$ \_\_\_\_\_  
 Deposit \$ \_\_\_\_\_ Balance Due \$ \_\_\_\_\_  
 The balance due to be paid on the day of party after final guest count.  
 \* \$50.00 non-refundable deposit is paid upon booking.  
 Make checks payable to Lighthouse Therapeutics.

"I hereby agree to all the terms and conditions of the contract presented and agree to the terms of payment that have been discussed and presented in writing for my approval. I also hereby release Lighthouse Therapeutics from all claims for damages arising from participation hereon during any program or in any location where a program is held. I accept full liability and responsibility for the guests invited to the party and will bring an emergency contact list on the day of the party."

Printed Name: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

Please ask about packages for older children; items cannot be removed from party packages ; Children 3 and under must be accompanied by an adult